

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE JESSIE MEDLIN, PRESIDING

February 16, 2016

A. CALL TO ORDER

The February 16, 2016 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Jessie Medlin welcomed Mr. Cecil Sowell to the meeting and Mr. Sowell gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATIONS

Supervisor Jessie Medlin asked if there was anyone else present who wished to address the Board on items not regarding the agenda.

Mr. Mark Thomas stated that he was curious as to how much money the County has saved on gasoline with prices lower. Supervisor Mark Gardner asked if he would like a comparison from last year in the same time period and Mr. Thomas said that would be good. Later in the meeting Chief Financial Officer Andrea Freeze came back with figures showing that \$382,758 was spent in FY15, and \$249,612 in FY16 for the same year to date time period, showing a savings of \$133,146.

No one else came forward.

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Jessie Medlin asked if there was anyone who wished to add or delete items to the Agenda.

a. County Administrator Vanessa Lynchard requested to add the following items:

Consent: Change report to read Jail & Juvenile Fire Inspection (Consent, F.8.)

New Business: MSU Mobile Shelter Surgery Unit Client Consent Form (New, H.11.)

Planning: Lake of Delta Bluff – Scriveners Error Revision (Planning, I.4.)

Executive: Request the Board to consider for Executive Session:
Industrial Prospect – Project Raven (Executive, J.3.)

b. Supervisor Michael Lee requested to add the following:

New Business: Discuss a solution to intersection of the section of re-routed Craft and Byhalia (New, H.12.)

c. Board Attorney Tony Nowak requested to add the following:

Consent: Lease agreement with Veterans Affairs that need signatures. Mr. Nowak stated that the previously signed agreement had two blanks that had been filled in and this would provide a clean copy for both parties. (Consent F.10.)

Consent: Resolution for changes to Planning Commission that the Board approved at the February 1, 2016 meeting. (Consent F.11.)

Executive: Request the Board to consider Gates vs Bryant Litigation (Executive, J.4.)

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Agenda with the above additions, deletions, and corrections.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E

F. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

1. Office of Finance & Accounting

a. Budget Amendment Request – (Recreation District, Johnson Creek Greenway, Facilities Projects)

DeSoto County, Mississippi						
BUDGET AMENDMENT REQUEST						
	Fund/Department #	101				Updated 7/15
	Date:	2/16/2016				
(1)	Recreation District					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
101-530-555	Engineering Fees	\$ 1,568.00	\$ 10,000.00		\$ 2,245.00	\$ 7,755.00
101-900-951	Transfer Out - Government Funds	\$ -	\$ 35,000.00	\$ 2,245.00		\$ 37,245.00
	TOTALS					
Reason for Request: (Show detailed justification)	Amend to cover engineering fees in Johnson Creek Greenway Fund					
Requested by:	Ray Laughter / Larry Jarrett					
	Fund/Department #	316				Updated 7/15
	Date:	2/16/2016				
(2)	Johnson Creek Greenway					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
Revenue						
316-000-387	Transfers in from Govt Funds	\$ -	\$ -	\$ 2,245.00		\$ 2,245.00
Expense						
316-530-555	Engineering Fees	\$ -	\$ -	\$ 2,245.00		\$ 2,245.00
	TOTALS					
Reason for Request: (Show detailed justification)	Amend to cover engineering fees in Johnson Creek Greenway Fund					
Requested by:	Ray Laughter / Larry Jarrett					

DeSoto County, Mississippi						
BUDGET AMENDMENT REQUEST						
Fund/Department #		315				
Date:		2/16/2016		Updated 7/15		
2014 Facilities Projects						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
315-163-564	Architect Fees - Juvenile Court	\$ 2,610.12	\$ 50,000.00	\$ 17,000.00		\$ 67,000.00
315-163-594	Other Contractual Services - Juvenile Court	\$ -	\$ 450,000.00	\$ 350,000.00		\$ 800,000.00
315-200-559	Other Prof Fees & Services - Sheriff Administration	\$ 71,957.00	\$ 112,694.00		\$ 25,500.00	\$ 87,194.00
315-200-564	Architect Fees - Sheriff Administration	\$ 741.03	\$ 749.00	\$ 27,100.00		\$ 27,849.00
315-200-594	Other Contractual Services - Sheriff Administration	\$ 276,830.65	\$ 482,325.00		\$ 105,000.00	\$ 377,325.00
315-200-919	Furn/Office Equip - Under \$5000 - Sheriff Administration	\$ 4,675.00	\$ 66,361.00		\$ 61,686.00	\$ 4,675.00
315-207-555	Engineering Fees - Sheriff Admin Parking Lot	\$ 16,840.22	\$ 20,799.00		\$ 3,955.00	\$ 16,844.00
315-207-594	Other Contractual Services - Sheriff Admin Parking Lot	\$ 355,112.95	\$ 360,000.00		\$ 4,885.00	\$ 355,115.00
315-223-594	Other Contractual Services - Juvenile Detention	\$ -	\$ 128,637.00		\$ 128,637.00	\$ -
315-223-924	Computer Hardware & Software - Juvenile Detention	\$ -	\$ -	\$ 10,700.00		\$ 10,700.00
315-230-550	Legal Fees - New Jail Project	\$ 607.72	\$ -	\$ 800.00		\$ 800.00
315-230-564	Architect Fees - New Jail Project	\$ 4,753.73	\$ 5,810.00	\$ 10,000.00		\$ 15,810.00
315-230-902	Buildings - New Jail Project	\$ 365,989.57	\$ 279,159.00	\$ 289,670.00		\$ 568,829.00
315-999-999	Ending Cash	\$ -	\$ 429,022.00		\$ 375,607.00	\$ 53,415.00
TOTALS			\$ 2,385,556.00	\$ 705,270.00	\$ 705,270.00	\$ 2,385,556.00
Reason for Request: (Show detailed justification)	To adjust various project accounts to account for correct budget amounts.					
Requested by:	Bob Jarman					

- b. SID Forfeitures
- c.

REQUEST FOR TRANSFER OF SHERIFF SEIZED FUNDS

February 16, 2016

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account. Please approve the transfer of the funds.

Case #	Defendant	Date Seized	Receipt #	Amount	Date of Forfeiture
2015-62656	Not required	12/31/2015	31530	496.00	2/2/2016
			TOTAL	\$496.00	

Transfer from Sheriff-Seized Fund

(123-000-139) \$496.00

Transfer to Sheriff-Forfeiture Fund

(120-000-238) \$496.00

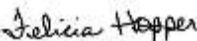
Thank you.

C: Commander Kyle Hodge

d. Inventory Control – Final Dispositions – (IT – 3, Sheriff Dept. – SID)

DEPT NAME: Information Technology

DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL						
38141	ACER COMPUTER	PS00808876738000070100	Bad Power Supply	07	997	IT Disposal	09/08/15	FELICIA HOPPER	EWASTE							
39434	HP LJ 3600DN PRINTER	SCNWHH26266	will not print	08	799	IT Disposal	"	"	"							
40706	DELL 17" MONITOR	DD1400504	black screen	10	60	IT Disposal	"	"	"							
41620	DELL OPTIPLEX PC	JXYZMB1	Bad Power Supply	12	280	IT Disposal	"	"	"							
43553	DELL OPTIPLEX 745	GFJ97C1	lines on screen	14	170	IT Disposal	"	"	"							
AUTHORIZATION TO DISPOSE						INVENTORY CLERK INFORMATION		NOTES								
SIGNED BY: 			DATE: 08/26/15			PRESENTED TO BOS		DISPOSITION SIGNED 01/27/16								
PRINT NAME: Felicia Hopper			DATE: 09/25/15			September 8, 2015										
DISPOSED BY: FELICIA HOPPER						PRESENTED TO BOS										
						February 16, 2016										
PRINT NAME: SIGNATURE ON FILE						DATE INVENTORY DISPOSED IN AS400										
INV CLERK: CHARMAINE MCCOOL			DATE: 09/01/15			DATE BOS FINAL MINS ATTACHED										
SIGNATURE ON FILE																

DEPT NAME		IT Department								DEPT #:		152
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL		
37056	TOSHIBA QOSMIO NOTEBOOK	66103572H	display will not come on	06	2698	IT CLOSET	12/07/15	FELICIA HOPPER	EWASTE			
39217	ACER VERITRON PC	73700003001	bad motherboard	07	997	"	"	"	"			
40237	DELL 780 PC	68JL5M1	will not boot	10	699	"	"	"	"			
41263	DELL OPTIPLEX	4STLRC1	blown caps	11	405	"	"	"	"			
43551	DELL OPTIPLEX	61M6CC1	had hard drive	14	170	"	"	"	"			
43259	APPLE IPAD 2 16GB /MARK GARDNER	DR5KW18YDFJ1	damaged by dropping	13	529	"	"	"	"			
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION				NOTES				
SIGNED BY: <u><i>Felicia Hopper</i></u> DATE: <u>11/10/15</u>				PRESENTED TO BOS								
PRINT NAME: <u>Felicia Hopper</u>				<i>December 7, 2015</i>								
DISPOSED BY: <u>FELICIA HOPPER</u> DATE: <u>01/27/16</u>				PRESENTED TO BOS								
PRINT NAME: <u>SIGNATURE ON FILE</u>				<i>February 16, 2016</i>								
INV CLERK: <u>JOYCE HERRING</u> DATE: <u>11/19/15</u>				DATE INVENTORY DISPOSED IN AS400								
CHARMAINE MCCOOL												
				DATE BOS FINAL MINS ATTACHED								

DEPT NAME		IT Department									DEPT #:	152
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
37056		TOSHIBA QOSMIO NOTEBOOK	66103572H	back light failure	06	27H	IT STORAGE	01/04/16	FELICIA HOPPER	E-WASTE		
37109		BARRACUDA SPAM FIREWALL	BARSF66251	not compatible	07	28H	"	"	"	"		
38090		LENOVO THINKPAD T60	L3CC730	will not boot	07	16H	"	"	"	"		
38328		NETGEAR SWITCH 24 PORT	1C3735L00AE4	will not power on	07	4H	"	"	"	"		
38475		DYMO LABEL PRINTER	930892298360	will not feed paper	08	1H	"	"	"	"		
38723		ACER PC	PSV530Z00783201C2F270	blown caps	08	4H	"	"	"	"		
38755		HP DESKTOP PC	MXL8501BZJ	motherboard failure	09	5H	"	"	"	"		
38958		DELL OPTIPLEX 760	2MKGBK1	hard drive failure	09	1K	"	"	"	"		
39163		ACER VERITON M460	PSV520601274602C23270	bad power supply	08	5H	"	"	"	"		
39217		ACER VERITRON PC	73700003001	blown caps	07	6H	"	"	"	"		
39265		IBM PC	8185713KCTW92H	motherboard failure	08	2H	"	"	"	"		
39671		DELL OPTIPLEX PC	7WXZ281	blown caps	09	3H	"	"	"	"		
39679		WATCHGUARD FIREWALL	90856087400DD0	not compatible	09	17H	"	"	"	"		
39714		GATEWAY SECURITY DEVICE	CPA0053007080007	not compatible	08	32H	"	"	"	"		
39772		DELL OPTIPLEX	3RHKLJ1	hard drive failure	09	11H	"	"	"	"		
39954		DELL OPTIPLEX 760	4CWOCK1	motherboard failure	09	7H	"	"	"	"		
39961		DELL OPTIPLEX 760	4CVZBK1	over heating	09	7H	"	"	"	"		

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES	
SIGNED BY: <u><i>Felicia Hopper</i></u> DATE: <u>12/16/15</u>				PRESENTED TO BOS			
PRINT NAME: <u>Felicia Hopper</u>				<i>January 4, 2016</i>			
				PRESENTED TO BOS			
DISPOSED BY: <u>FELICIA HOPPER</u> DATE: <u>01/27/16</u>				<i>February 16, 2016</i>			
PRINT NAME: <u>SIGNATURE ON FILE</u>				DATE INVENTORY DISPOSED IN AS400			
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>12/28/15</u>				DATE BOS FINAL MINS ATTACHED			
<u>SIGNATURE ON FILE</u>							

DEPT	SHERIFF DEPT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS				DEPT	200
NAME:				NR = NON REPAIRABLE		H = HUNDREDS				LOC	200/227
				DAS = DECLARE A S SURPLUS		D = DOLLARS					
ASSET #	GRAN T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
45106		2014 Chevy Corvette (blk)	1G1YB2D73E5105103	Forfeiture: Surplus-Auction	2015	50k	SID Lot	10/09/15	AMY HENLEY	GovDeals.com	
45107		2005 Chevy Corvette (purple)	1G1YY24U 755104055	Forfeiture: Surplus-Auction	2015	20k	SID Lot	"	"	"	
45105		2005 Hummer SUT (blk)	5GRGN22U 25H 108655	Forfeiture: Surplus-Auction	2015	15k	SID Lot	"	"	"	
44707		1999 Infiniti Q45 (gold)	JNKBY31A0XM603042	Forfeiture: Surplus-Auction	2015	1H	SID Lot	"	"	"	
43322		2012 Ford F150 (gm)	1FTFW1EF3CFC89310	Forfeiture: Surplus-Auction	2013	30k	SID Lot	"	"	"	
34080		FORD 2005 CV	2FAFP74W55X130545	Surplus -- Auction	2005	24k	Cent. Maint.	"	"	"	
39803		FORD 2005 CV	2FAHP71W36X156865	Surplus -- Auction	2009	10k	Cent. Maint.	"	"	"	
40575		FORD 2006 CV	2FAHP71W76X120839	Surplus -- Auction	2010	10k	Cent. Maint.	"	"	"	
40812		FORD 2006 CV	2FAHP71W86X154790	Surplus -- Auction	2010	10k	Cent. Maint.	"	"	"	
40813		FORD 2006 CV	2FAHP71W86X154806	Surplus -- Auction	2010	10k	Cent. Maint.	"	"	"	
39806		FORD 2007 CV	2FAHP71W27X146685	Surplus -- Auction	2009	13k	Cent. Maint.	"	"	"	
39830		FORD 2007 CV	2FAHP71W77X128117	Surplus -- Auction	2009	13k	Cent. Maint.	"	"	"	
40774		FORD 2007 CV	2FAHP71W77X128151	Surplus -- Auction	2010	12k	Cent. Maint.	"	"	"	
30860		FORD F-250 XLT TRUCK 2001	3FTNW21L21MAJ1782	Surplus -- Auction	2001	25k	Cent. Maint.	"	"	"	
45109		HISENSE TV	3TE50G1233081703151	Forfeiture: Surplus-Auction	2015	200H	SID Lot	"	"	"	
45110		HISENSE TV	3TE50G1233081703162	Forfeiture: Surplus-Auction	2015	200H	SID Lot	"	"	"	
45111		SEIKI TV	4090M0319503761	Forfeiture: Surplus-Auction	2015	200H	SID Lot	"	"	"	
45112		SAMSUNG TV	Z4MX3CQC809561Z	Forfeiture: Surplus-Auction	###	200H	SID Lot	UNIT DID NOT SELL, WOULD NOT WORK			
45113		SAMSUNG TV	Z4MM3CXD7059	Forfeiture: Surplus-Auction	2015	200H	SID Lot	10/09/15	AMY HENLEY	GovDeals.com	
45114		VIZIO TV	LTYWNQLP3551513	Forfeiture: Surplus-Auction	2015	200H	SID Lot	"	"	"	
45115		SHARP AQUOS TV	990004365945496	Forfeiture: Surplus-Auction	2015	200H	SID Lot	"	"	"	
AUTHORIZATION TO DISPOSE						INVENTORY CLERK			NOTES		
SIGNED BY: Kyle Hodge DATE: 10/02/15						INFORMATION			AUCTION DATES: 11/14/15 & 11/23/15		
						PRELIMINARY PRESENT TO BOS					
PRINT NAME: Signature on file						October 9, 2015					
						FINAL PRESENT TO BOS					
DISPOSED BY: Amy Henley DATE: 02/08/16						February 16, 2016					
						DATE INVENTORY DISPOSED IN AS400					
PRINT NAME: Signature on file											
						DATE BOS FINAL MINS ATTACHED					
INV CLERK: Charmaine McCool DATE: 10/02/15											
						ALL BUT ASSET #45112 SOLD					

2. Establish as Part of the Formal Record and Enter Into the Board’s Minutes

- a. MDOT MOU Bike Trail Amendment 1
- b. N-Fusion Agreement

3. Office of Procurement

- a. Request to approve bid specifications and solicit bids for Hot Mix Overlay Work: Bid File #16-156-015
- b. Request to approve bid specifications and solicit bids for Election Equipment: Bid File #16-180-001
- c. Request to approve bid specifications and solicit bids for the Annual Supply and Haul of Dirt for the County Rubbish Pit: Bid File #16-341-001
- d. Request to approve bid specifications & solicit bids for Removal and Disposition of Surplus Electronic Equipment: Bid File #16-341-001
- e. January 2016 Procurement Card Purchases – IT, Circuit Court

January 2016						PROCUREMENT CARD LOG SHEET				
						CARD NUMBERS: 4715 6215 8600 0011, 0003, 0037				
Date Out	Time Out	Time In	Vendor	Department	Employee	Description of Purchase	TOTAL RECEIPT	Issues, if any		
1/12/2016		15:00	Prosoft Engineering	IT	John Mitchell	purchase data recovering software	\$ 182.00	None		
1/21/2016			Prosoft Engineering	IT	John Mitchell	Backup software	\$ 49.00	None		
1/21/2016			GoDaddy	IT	Andy Alberson	security certificate for website	\$ 249.99	None		
1/26/2016			Deluxe Business Forms	Circuit	K McNeil	printed checks	\$ 388.63	none		

f. Appointment of Requisition Clerk for DHS – Family and Children

Please note the following changes for all budget lines for the following departments:

001-460 DHS - Family and Children

Requisition Signer:
Add Misty Gray

4. Road Department Safety Report

FROM: Stan Rochelle
DATE: 02-16-2016
SUBJECT: Safety Report

Workman Compensation Claims:

There were two workman compensation claims this month. Both were report only, no medical attention needed. Jim Green twisted his ankle getting out of truck and Henry Crouch twisted his back taking core off of sweeper.

Accidents

No vehicle involved accidents this month.

Weather

We were blessed to have missed the bad weather that was forecast. We however, were ready with everything on stand-by.

Meetings

There is a scheduled meeting with Phil Hinton who represents Gallagher Insurance on 02-17-2016. The topic is to be: Hazard Perception Challenge – Safety Behavior.


Stan Rochelle/Assistant Road Manager

5. Inmate Reimbursement Report: December 2015 - MDOC

6. Justice Court Report: January 2016

January 2016	
Criminal Cases Filed	231
Civil Cases Filed	738
Traffic Tickets Filed	1,098
Total Cases Filed	2,067
State Assessments	\$64,572.25
County General Fund	\$121,729.67
DPS	\$1,750.00
Total Collections	\$188,051.92
Submitted by	Pat Sanford
Date	31-Jan-16

BAILIFF PAY

I Josh Wilson request \$ 245.00 : pay for serving as civil and criminal court bailiff 3 Days per month, as per section 25-7-27(1)(e) and 19-19-8 provided under section 25-3-69 MS Code.

District 1
Judge _____ Dates
Civil _____ Criminal _____

District 2
Judge Vaughn Dates
Civil 1-14-16 Criminal 1-7-16
1-28-16 1-14-16
1-28-16

District 3
Judge _____ Dates
Civil _____ Criminal _____

District 4
Judge _____ Dates
Civil _____ Criminal _____

District 5
Judge _____ Dates
Civil _____ Criminal _____

Constable Wilson
Date 1-29-16

BAILIFF PAY

I Keith Combes request \$ 435.00 : pay for serving as civil and criminal court bailiff 5 Days per month, as per section 25-7-27(1)(e) and 19-19-8 provided under section 25-3-69 MS Code.

District 1
Judge _____ Dates
Civil _____ Criminal _____

District 2
Judge _____ Dates
Civil _____ Criminal 1-21-2016

District 3
Judge Billy J. Jantzen Dates
Civil 1-13-2016 Criminal 1-13-2016
1-6-2016 1-6-2016
1-20-2016 1-20-2016
1-27-2016 1-27-2016

District 4
Judge _____ Dates
Civil _____ Criminal _____

District 5
Judge _____ Dates
Civil _____ Criminal _____

Constable Keith Combes Dist 3
Date 1-29-16

BAILIFF PAY

I, Billy Miller, County Clerk, pay to _____ 735.00 per month, as per section 25-3-49 MS Code.

District 1
Judge _____ Dates
Civil 01-05-16
01-12-16
Criminal 01-05-16
01-12-16

District 2
Judge _____ Dates
Civil _____
Criminal _____

District 3
Judge _____ Dates
Civil 01-13-16
Criminal 01-13-16

District 4
Judge _____ Dates
Civil 01-05-16
01-12-16
01-19-16
Criminal 01-05-16
01-12-16
01-19-16

District 5
Judge _____ Dates
Civil _____
Criminal _____

Constable Billy Miller
Date 01-25-16

7. EMS Report

January 2016

Number of ambulance runs billed: 118
Amount billed: \$43,574.00
Amount collected: \$33,048.51
Un-collectable amount: \$3,330.65

	Eudora	Lewisburg	Walls
Dispatched Calls:	52	54	69
Refusals:	14	12	22
Standby Only:	0	0	2
Billed:	30	37	35
Other:	8	5	10

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

December 2015

Number of ambulance runs billed: 122
Amount billed: \$43,857.00
Amount collected: \$35,782.67
Un-collectable amount: \$3,809.00

Fiscal Year To Date Collections:

Number of ambulance runs billed: 484
Amount billed: \$174,395.00
Amount collected: \$137,019.05
Un-collectable amount: \$13,855.45

8. Facilities Management – Jail & Juvenile Fire Inspection

9. Human Resources – Uniform Reimbursement

10. Lease Agreement with Veterans Affairs Revision – Needs signature

11. Resolution for Changes to Planning Commission Previously Approved – Needs signature

Supervisor Mark Gardner asked about the budget amendment on Johnson Creek. County Administrator Vanessa Lynchard explained that it was just moving the amount, no additional monies were involved. Environmental Services Manager Ray Laughter stated that the money goes into the Johnson Creek Fund so it can be tracked for the grant.

Supervisor Gardner asked if the seized cars have been disposed of. Sheriff Rasco stated that they went

to auction.

Supervisor Gardner asked Board Attorney Tony Nowak if he had looked at the agreement with the SID officers. Mr. Nowak affirmed.

Supervisor Medlin asked Mr. Nowak if the N-Fusion agreement now met the Board standards. Mr. Nowak affirmed.

Mr. Ray Laughter informed the Board that the request to bid E-waste (F.3.d.) came as a result of Magnolia Data letting the County know that they could possibly save some money by bidding a new contract because the cost of commodities has gone down.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the actions and matters presented in the Consent Agenda, including the corrections and additions presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F

G. OLD BUSINESS

1. Board Attorney – MOU between DeSoto County & City of Olive Branch – Stateline Bridge

Supervisor Jessie Medlin stated that this project has been on and off for a number of years. Mr. Nowak informed the Board the money to fund the project is available through MPO and will go through the City of Olive Branch. The MOU calls for Olive Branch and the County to split the required matching funds at \$80,000 each, and that the County’s contribution will be due 30 days after notice to proceed with construction is authorized by the City. Supervisor Medlin asked if this was an amount up to \$80,000. Mr. Nowak stated it is a 20% match up to \$80,000. If the project goes over budget, the City must come back to the County and see if the County wants to participate. Supervisor Medlin stated that the MPO agreement is cheaper than the original plan from years ago to split half the total project with the City of Olive Branch.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the MOU with the City of Olive Branch and commit up to \$80,000 for the Stateline Road Bridge MPO project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.

2. Contract Administration – Facilities Management – AIA Contracts (3) - Signature Required

County Administrator Vanessa Lynchard informed the Board these contracts are for ADA Updates on the Administration Building and the Courthouse, as well as plans for the Juvenile Court Courtroom. She stated there are three separate contracts.

Supervisor Medlin expressed concern that when plans are drawn up, there are too many bells and

whistles; and he would like to have someone go over the plans and see if all the things are needed. Mrs. Lynchard stated that when you base the architect’s fee off the project there is no incentive to scale back. The proposed AIA contract for the Juvenile Courtroom has a flat fee based on \$800,000. The Board discussed the benefits of automatic light switches and whether they saved money on utility bills. Supervisor Medlin said he was not talking about someone to come and oversee the actual building, just looking at the plans and flagging things for the Board to look at. Supervisor Gardner stated that he knew a man that is qualified to look at plans and make recommendations. He will call the man and ask him to meet with the Board to see if that idea is feasible.

Mrs. Lynchard stated that the process now is for the architect to sit down with the department and that is where things get added. Several years ago plans came back to the Board, but that step has been omitted in the last 15 years. Mrs. Lynchard stated that the flat fee is \$48,500 for these projects.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the three AIA contracts with UrbanArch, as presented, for the ADA compliance assessment on the Administration Building and Courthouse, and the plans for the Juvenile Court Courtroom.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.

3. Radio Purchase

County Administrator Vanessa Lynchard stated that when it was determined that Motorola radios were the best option, the purchase was over budget. After looking at each department to assess their needs, and making adjustments accordingly, the purchase is now within budget. The Board reviewed the spreadsheet put together by Mrs. Lynchard. Supervisor Gardner stated he would like to have some radios available for the Board in case of a disaster or other major event.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the purchase of radios as outlined in Exhibit G.3. with the addition of 3 handheld Model 4000 radios for use by the Board of Supervisors, and to make the necessary budget amendments needed to purchase radios.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.3.

H. NEW BUSINESS

1. Grants Administration

Monthly Report

Grant Administrator/PIO Tanner Kuntz informed the Board that he wanted the Board to know the work that has been done and the work moving forward will come from the report presented to the Board.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to record the Grants Administration report in the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

b. Request approval to accept Solid Waste Officer Grant - \$35,949.90 – Signature Required

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the Solid Waste Officer Grant and approve the Board President to sign all required grant documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Environmental Services Manager Ray Laughter informed the Board that this was the grant that they had determined the County was eligible for 80% rather than 50% and it increased from \$19,000 to \$35,000. He stated that this pays 80% of Brynn’s salary.

See Exhibit H.1.b.

c. Request to apply to MDEQ for Waste Tire Grant

Mr. Kuntz reported that this grant is for up to \$45,000 and he will work with Mr. Laughter to get a budget. Supervisor Gardner asked if the County had exceeded what the grant was. Mr. Kuntz stated the grant was \$43,000 last year and it has gone over. The grant can be applied for whenever funds get low.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize Mr. Kuntz to apply to MDEQ for the Waste Tire Grant up to \$45,000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.c.

2. Contract Administration

a. Safran MorphoTrust – Finding of Fact for Prepayment

Director of Procurement and Administrative Services Pat McLeod informed the Board this contract is for the Sheriff’s Department and is a maintenance agreement for payroll and I.D. machines. It is a 12 month term. The contract requires payments in advance, and approval for this request is based on the finding that the Sheriff’s Department has done business with Safran MorphoTrust for 4 years, there is a necessary and immediate benefit to the Sheriff’s Department, and the vendor has the ability to perform.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve

the prepayment to Safran MorphoTrust finding that the County has done business with Safran MorphoTrust for 4 years, there is a necessary and immediate benefit to the Sheriff’s Department, and the vendor has the ability to perform.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.a.

b. Pitney Bowes – Human Resources – Finding of Fact for Prepayment

Director of Procurement and Administrative Services Pat McLeod informed the Board this contract is for Human Resources and is a maintenance agreement on a stuffer/sorter. It is a 1-year term. The contract requires payment in advance, and approval for this request is based on the finding that the County has done business with Pitney Bowes for 13 years, there is a necessary and immediate benefit to the County, and the vendor has the ability to perform, having been in business for 90 years.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the prepayment to Pitney Bowes; finding that the County has done business with Pitney Bowes for 13 years, there is a necessary and immediate benefit to the County, and the vendor has the proven ability to perform.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.b.

c. Baker’s Chapel UMC Polling Place – Signature Required

Mrs. McLeod stated this is a new contract for the Election Commission following the addition of the Baker’s Chapel Voting Precinct. There is no expiration date and the contract is for \$100 for each use of the property as a polling place.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Baker’s Chapel, as presented, for use of the Church as a polling place and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.c.

3. Office of Finance and Accounting

a. Inventory Dispositions – Preliminary: IT, Sheriff’s Department SWAT

DEPT NAME		IT Department							DEPT #:	152
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
30300	IBM TERMINAL	23C7600/8808668	monitor not broken	93	9H	IT Storage				
30760	MOTOROLA GTX H/H RADIO	866FAN0658	will not charge	00	5H	"				
31761	MOTOROLA GTX PORTABLE RADIO	866SWZA358	speaker busted	02	2H	"				
32454	HP 5490CXI SCANJET /CONF RM	SCN27G1A0FJ	will not connect	03	4H	"				
32617	VIEWSONIC 15"LCD MONITOR	917032101165	lines on display	03	3H	"				
32620	SAMSUNG 17"MONITOR	GH17H9NW700752	will not power on	03	4H	"				
32641	FUJITSU SCANNER	612065	will not scan	03	1K	"				
34756	HP 17"FP MONITOR	CNN5300259	colors out	05	4H	"				
34761	HP DC5000 PC	MXL5240628	will not power on	05	11H	"				
37124	ACER 17" MONITOR	ETL460C148649016C14001	bad back light	07	2H	"				
38097	ACER PC	PSP37060037210CDC62703	will not boot	07	5H	"				
38112	FUJITSU FI5120C SCANNER	114151	will not connect	07	1K	"				
38118	LENOVO THINKPAD	L3CG679	will not boot	07	18H	"				
38229	KODAK DIGITAL CAMERA	KCFGP72201697	will not power on	07	1H	"				
38343	ACER 17" MONITOR	ETL510857873303C8D42C	screen blurry	07	2H	"				
38398	ACER 19" MONITOR	ETL780C082743065ED4042	will not power on	08	2H	"				
38407	ACER PC	PSV54060047490B60E2701	no display	08	3H	"				
38890	TFT 25" MONITOR	912MY1NA01278	bad back light	09	2H	"				
39179	SONY 19" MONITOR	9226795	bad back light	08	2H	"				
39180	HP DESKJET 6940 PRINTER	SG73O110BV	bad print heads	08	1H	"				
39182	VIEWSONIC 24" MONITOR	QY8075020050	lines on screen	08	4H	"				
39266	IBM PC	8185Y13KCZA97F	will not boot	08	2H	"				
39354	ACER PC	PSV5206014742043DD2701	over heating	08	4H	"				
39355	ACER PC	PSV5206014742043D82701	bad motherboard	08	4H	"				
39357	ACER PC	PSV5206014742043DA2701	will not boot	08	4H	"				
39606	NEC 22" MONITOR	S85106454TA	color is off	09	3H	"				
39628	ACER 19" MONITOR	ETLBS0802382308F754230	bad back light	09	2H	"				
39674	WATCHGUARD FIREWALL	70721C3F80998	not compatible	09	4H	"				
39680	ACER 22" MONITOR	ETLBQ0C033910064584030	lines on screen	09	2H	"				
39776	WATCHGUARD FIREWALL	707673AF453AB	not compatible	09	6H	"				
39777	WATCHGUARD FIREWALL	707673AF5936A	not compatible	09	6H	"				
39778	WATCHGUARD FIREWALL	707673B13613D	not compatible	09	6H	"				
39969	WATCHGUARD FIREWALL	707603273DA8A	not compatible	09	6H	"				
39972	HP 6988 PRINTER	SMY94TZK0N5	will not print	09	1H	"				
39978	HP DESKTOP PC	MXMB28069H	processor bad	09	4H	"				
39980	WATCHGUARD FIREWALL	707673F9C847A	not compatible	9	6H	"				
40002	WATCHGUARD FIREWALL	707673F6BB4BE	not compatible	9	6H	"				
40017	WATCHGUARD FIREWALL	707673F93607B	not compatible	9	6H	"				
40018	WATCHGUARD FIREWALL	707673F92A0BA	not compatible	9	6H	"				
40603	ZEBRA PRINTER	XXRC10030405	bad usb port	10	6H	"				
40698	ESEEK BAR CODER/CARD READER	2500127309	will not connect	10	4H	"				
40839	DELL OPTIPLEX PC	2M15YC1	blown caps	10	3H	"				
40995	DELL 17" MONITOR	CN0CC6397287261G1GAU	will not connect	11	1H	"				
41002	VIEWSONIC 22" MONITOR	RWC101900326	lines on screen	10	2H	"				
41115	DELL OPTIPLEX 745	J923MC1	blown caps	10	4H	"				
41408	DELL OPTIPLEX	HJC8DC1	processor bad	11	4H	"				
41622	ASUS 23" MONITOR	B5LMTF106512	bad back light	11	2H	"				
42159	LEXMARK PRINTER	9015149	will not feed paper	12	6H	"				
42241	SAMSUNG PRINTER	Z6F8B8GC4B008M	bad printhead	12	1H	"				
42590	DELL OPTIPLEX 745	20XL4D1	blown caps	12	2H	"				
42717	DELL OPTIPLEX 745	GMMJWC1	processor bad	12	2H	"				
42740	DELL D620 LAPTOP	1506FC1	over heating	12	2H	"				
43192	APPLE IPHONE 4	C5FKV3DJDPOV	will not charge	13	5H	"				
43276	MOTOROLA QUANTICO	268435459412964675	broken screen	13	1H	"				
43503	ZEBRA MOBILE PRINTER	44A02PP10243	usb port bad	14	1H	"				
43920	DELL OPTIPLEX 745	JBICRD1	blown caps	14	2H	"				
43935	APPLE IPHONE4	99000402131464	will not charge	14	5H	"				

AUTHORIZATION TO DISPOSE		INVENTORY CLERK	NOTES
		INFORMATION	
SIGNED BY: <u><i>Felicia Hopper</i></u>	DATE: <u>01/28/16</u>	PRESENTED TO BOS	
PRINT NAME: <u>Felicia Hopper</u>		<u>February 16, 2016</u>	
		PRESENTED TO BOS	
DISPOSED BY: _____	DATE: _____		
PRINT NAME: _____		DATE INVENTORY DISPOSED IN AS400	
INV CLERK: <u>CHARMAINE MCCOOL</u>	DATE: <u>01/28/16</u>	DATE BOS FINAL MINS ATTACHED	
Signature on file			

Page 33 – DeSoto Honda - \$83.88 – The invoice showed spray cleaner/polish for motorcycles

Page 35 – Safe Kids Worldwide -\$170 – The Sheriff said this was training for seat belt and child restraints. Mrs. Freeze stated it is paid through the Occupant Safety Grant.

Page 37 - \$7300 – ABL Management – The Sheriff said this is the Food Management Group that does the meals for prisoners. They bill by the week.

Page 40 – Sunflower Landing – Medical Fees – Mrs. Hanks said that was drug testing for Juvenile Drug Court.

Page 41 – NWMCEA – The invoice showed registration for NW MS code enforcement training. Mrs. Lynchard stated this is the year that EMA has to inspect all commercial buildings in the unincorporated county.

Page 45 – Country Ford – What were the large amounts. The invoices showed Animal Control 1 & 2, and Facilities. This was the truck that Facilities had the utility bed installed on. The radio upgrade is for hands free talking per County policy.

Page 67 – Evans, Taylor, Foster, Childress - \$27,020 – The invoice showed additional time due to the additional time required to complete construction and to review the liquidated damages. Supervisor Gardner asked Mr. Nowak where the process was on collecting from ViktorHall. Mr. Nowak informed the Board that ViktorHall has denied the charges to them from the County and counteroffered on liquidated damages.

Page 69 – Waggoner Engineering - \$2,244.50 – Mrs. Freeze stated that was the budget amendment to Johnson Creek that was approved.

Supervisor Bill Russell asked about the following claims:

Page 14 – Walls Water on Delta Bluff – Mrs. Hanks gave the address and Mrs. Freeze said that was the Walls Library.

Supervisor Lee Caldwell asked about the following claims:

Page 14 – Siemens \$8,925.75 & \$6,771.50 – The invoice showed this was a quarterly service agreement and a quarterly building automation service agreement respectively.

Page 17 – Unistar - \$29,745 – IT Director John Mitchell said this was maintenance for the new storage area device.

Page 18 – Unistar - \$60,000 – Mr. Mitchell said this was hardware on the new storage area device.

Page 45 – Aerial Truck - \$4,540 – The invoice showed a utility bed. This was for Facilities new truck.

Supervisor Michael Lee asked about the following claims:

Page 5 – Travelers - \$5,505.10 – Reby Johnson said this was a wreck where a deputy hit a citizen’s car in the rear. There was a large amount for 49 days for a rental car. The accident happened on Nov. 17, 2015. Supervisor Medlin said the County needs to tell the insurance group that repairs need to be quicker than 49 days. Mrs. Freeze said she did question the claim, but did not get much information.

Page 31 – Country Ford - \$5,225 – Sheriff Rasco said this was a low mileage Crown Vic and it was cheaper to replace the blown motor than to buy a new car.

Page 32 – Southern Thunder – Sheriff Rasco stated this was repairs after a motorcycle wreck.

Page 33 – CDW Gov. Inc. - \$22,049.51 – Sheriff Rasco stated this was 17 monitors for new vehicles.

Page 36 – Taser Int. - \$225 – The invoice showed this was an instructor course for recertification.

Page 57 – Dive Shop - \$500 – The invoice showed 2 new dive bottles bought on task force grant.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Chancery Clerk to pay the bills as presented and amended by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. Continuing Disclosure Report

Supervisor Medlin asked if this was something that Butler Snow does every year. Mrs. Lynchard affirmed and stated it was the County’s bond disclosure and needed the Board President signature.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Board President to sign the Continuing Disclosure Report.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.c.

4. Economic Council Washington Congressional Briefing (Blue Ribbon), April 13-15, Washington, DC – Approval to Travel

Mrs. Lynchard stated that in order to get better travel rates, the Administrative Office wanted to get Board approval for travel for the County employees that wanted and/or needed to go. Supervisor Caldwell stated that the dates may need to be extended in order to meet with the Corps of Engineers and other groups. Supervisors Caldwell, Lee, Gardner, Medlin and Mrs. Lynchard expressed interest in going. Supervisor Caldwell stated that Road Manager Andy Swims might need to go as well to meet with the Corps of Engineers.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approval travel for any Board members, Mrs. Lynchard, the Board Attorney and other County employees as needed to attend the Economic Council Congressional Briefing in April for the dates to be determined by available meeting times.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

5. Health Insurance Renewal

Mr. Matt Lipscomb of Lipscomb & Pitts Insurance excitedly informed the Board that he and his staff had come with good news for DeSoto County Employees, and he thanked the Board for showing their confidence in Lipscomb & Pitts by hiring them. Mr. Lipscomb stated that he had made a pledge to save the County \$100,000 and they were able to do that with a \$138,000 savings over last year. He further stated that Supervisor Jessie Medlin and County Administrator Vanessa Lynchard gave his firm all they needed to go to market and shop the County’s insurance needs. They went to 19 carriers and negotiated reductions with 17 of those carriers. After negotiations, Lipscomb & Pitts came to an agreement with the County’s current carriers, Humana & Cigna.

Supervisor Jessie Medlin asked what would be a good time to start marketing for next year. Mr. Craig Wright, Vice President of Lipscomb & Pitts, stated they would like to start 120 days out. Mr. Lipscomb added that, since they were able to get the present carrier down to a better price, it gives the County another year to be with the present carrier and that will help with the price each year.

Supervisor Lee Caldwell thanked the staff of Lipscomb & Pitts for a very thorough report and stated that the Board appreciated their efforts. Mr. Lipscomb stated that his company appreciates the leadership of this Board and what they do for DeSoto County.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to adopt the health insurance renewal proposal and renew the County’s health insurance with the current carriers, Humana & Cigna, as the lowest and best qualified overall bids.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.

Supervisor Bill Russell asked Mr. Wright his opinion of what is going on in the pharmacy industry. Mr. Wright stated they are seeing a lot of innovation with new drugs coming out that claim to cure major diseases. These new drugs are very expensive. He said that generic controls can be put into place, but the pipeline of new drugs coming into the system keeps costs up. Mr. Lipscomb added that the court system awards massive judgments on drug companies, doctors, and hospitals which drives up the costs as well.

Supervisor Russell asked about the benefits of mail-order pharmaceuticals. Supervisor Mark Gardner asked if there was a cost advantage to mail-order, and why Humana would promote that. He stated that his prescription costs seemed to be the same with a local pharmacy. Mr. Wright stated that insurance companies actually make more money through mail order, so that is their drive. Mr. Wright further stated that the County will see more reporting from Lipscomb & Pitts to show what costs are out of line and develop strategies to help address those issues.

County Administrator Vanessa Lynchard stated that the County is very excited about what is happening and the price reduction to the County. Mrs. Richmann, HR Director, informed the Board that if anyone makes a change during the open enrollment there will be one pay period in March that they could be subject to a double payroll deduction. Supervisor Gardner asked Mrs. Richmann to please be sure to be diligent on informing employees of that ahead of time so they can prepare for it. Supervisor Medlin asked when open enrollment would occur. Mrs. Richmann stated that they are trying to get open enrollment done very soon.

Mr. Lipscomb introduced the team that came with him: Maranda Bunker – Account Manager, Jennifer Watson – Account Executive Budgeting & Reserves, Craig Wright – Vice President, and Mike McClendon. He stated that they also have a compliance person and wellness & benefit communication person in their office.

6. Business Investment Incentive Resolutions: Final Approval from Dept. of Revenue for Personal (Hamilton Beach) & Real (ProLogis) Tax Exemptions

Mrs. Pat McLeod informed the Board that these exemptions had been applied for years ago and the minutes reflect that the Board approved them, but they were never approved by the State. The County is sending paperwork to the State to clean this up and the Board President’s signature is needed. Board Attorney Tony Nowak stated the paperwork consists of resolutions he prepared tracking what the Board approved.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the resolutions to send to the State and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.

7. Advertising County Resources – Earth Day

Mrs. Pat McLeod reminded the Board that the date for Earth Day is April 23, 2016. She stated that the City of Hernando has agreed to close the Courthouse square from 7 a.m. to 2 p.m. for the event. She further stated that Mr. Tanner Kuntz has applied for an Entergy grant to be partially used for advertising, but it could be 6-8 weeks before he gets an approval. Mrs. McLeod requested \$1,000 to hold for Advertising County Resources in case the grant does not go through or does not come in a timely manner to advertise Earth Day.

Supervisor Lee Caldwell stated that Earth Day has become a very valuable resource for informing the County of how to care for our environment.

Supervisor Jessie Medlin stated he would like to have a questionnaire handed out to attendees regarding recycling. Environmental Services Manager Ray Laughter stated that his Leadership DeSoto group project is to do a county-wide survey about recycling. He said it would be good to have interest numbers when going out for bid on garbage. Mrs. Lynchard stated they will be having a solid waste meeting to get Board input.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve \$1,000 for Earth Day advertising if the Entergy grant is not received in a timely manner and for the requested amount. After having determined that the request to advertise county resources met the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3, of the Mississippi Code of 1972; the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County. The Board acknowledged the advertisement of County Resources by having the DeSoto County Board of Supervisors act as the sponsor of Earth Day.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. Tax Collector

a. Personnel

Tax Collector, Joey Treadway stated that he has a situation in his office of a part-time person working a lot of hours. Human Resources has expressed concern over this, so he would like to make this person full-time. Mr. Treadway stated she is a good worker and would not require training. He also has a need for another bookkeeper, so he will look at his staff to see who he can move into this position. Mr. Treadway stated that he would like to transfer money from his part-time salary budget line into his full-time salary budget line, but that will not be enough to cover the additional salary. He is requesting a budget allocation of approximately \$13,000.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve the budget amendment to meet the salary needs of the Tax Collector’s office of approximately \$13,000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Budget Amendment

The budget amendment was approved in the vote in H.8.a.

See Exhibit H.8.b.

9. Road Department – Finding of Fact – 2567 Pine Tree Loop

Road Manager Andy Swims brought a finding of fact regarding 2567 Pine Tree Loop Road that flooding of the public road at this address presents a situation that would adversely affect the health, safety and welfare of the citizens of DeSoto County in accordance with Mississippi code section 19-5-92.1, and ultimately damage a public road.

Mr. Swims further stated that the Road Department will stabilize the ditch banks at the end of an under the road culvert. This will require going beyond the right of way a little bit. Mr. Swims informed the Board that this has been an ongoing problem and the ditch has eroded quite a bit. The Board thoroughly discussed the scope of the work and the reasons therefor.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Road Department to do the work at 2567 Pine Tree Loop Road based on the finding of fact that there is a situation that would adversely affect the health, safety and welfare of the citizens of DeSoto County and ultimately damage a public road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.

10. Justice Court – Approval of County Prosecutor Replacement for 2/16 & 2/17

Mrs. Lynchard informed the Board that County Prosecutor Craig Treadway has requested a replacement for February 16 & 17 while he is in another court. He has requested Beth Owens for Feb 16th and Mark Sorrell on Feb 17th.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve Beth Owens and Mark Sorrell to replace Craig Treadway on Feb 16 & 17, respectively.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.

11. MSU Mobile Shelter Surgery Unit Client Consent Form

Animal Services Director Monica Mock informed the Board that MSU no longer wants to split their spay/neuter clinic visits between the County and a city, and they have sent a new liability form to be signed. She stated that more animals get taken care of and the students get more clinical experience when they stay in one place. The Board has already approved the funding for February 23 & 24. Mr. Nowak stated that he has inserted language that is used with the State saying each party is responsible for their own employees.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the MSU consent form, with the changes suggested by Mr. Nowak being made.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.11.

12. Intersection of Re-routed Craft Rd. and Byhalia Rd.

Supervisor Jessie Medlin stated that the work was not finished there. Mr. Swims stated that they have put down temporary striping, and still have a good bit to finish.

Supervisor Michael Lee asked Mr. Swims to check into the possibility of MDOT helping with that intersection. Mr. Swims stated he has had a couple of conversations with the engineer on site regarding that intersection. The engineer said the project calls for the 4-way stop at Shimpock Hill to stay and a stop sign to be put facing the re-routed section of Craft Rd.

Sheriff Bill Rasco stated they have gotten complaints out there and he sent an officer to observe during school traffic time. The officer said there were no major delays. Mr. Swims stated that delays were not the problem; it was the number of near accidents because people are not yielding. He said he will get in contact with MDOT and try to come up with a good solution.

No Board action was required.

Addendum:

a. EMS Logo Decals for Ambulances

EMS Director Fiodor Baraniuk requested the Board approve an expenditure of \$400 to purchase and have DeSoto County EMS logos put on County ambulances. Mr. Baraniuk displayed pictures of the proposed decals. Supervisor Lee Caldwell said she did not think the decals were very noticeable on the vehicles.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to authorize the purchase and installation of EMS logos on County ambulances.

The motion failed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Michael Lee, Fifth District	<u>NO</u>

b. Ambulances for Cities

County Administrator Vanessa Lynchard stated that Mr. Nowak has been working on new interlocal agreements with the Cities for ambulances. She reminded the Board that in the past, when the County purchased ambulances for the Cities, the County traded in the old ambulances. Mrs. Lynchard asked the Board were they going to allow the Cities to trade in the old 2004 ambulances and use that toward the value of new ambulances. She also reminded the Board that during budget time, they did figure in the trade-in value when determining the amount given to the Cities. The Board agreed that was what they had voted on and the cities should be allowed trade in the 2004 ambulances provided to them by the County.

The Board also discussed and agreed to title the 2010 ambulances to the Cities so each City could carry their own insurance on the ambulances, thereby reducing the County’s financial responsibility and liability burden. This was part of a unanimous vote from November 16, 2015; *“Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of*

Smith, Phillips, Mitchell, Scott & Nowak to work with the four City Attorneys and come back to the Board with a draft of new interlocals stating the four municipalities will be allotted \$24,000 per year for either 5 or 8 years, the municipalities will keep the 2010 ambulances, and the municipalities will provide their own insurance.”

I. PLANNING COMMISSION

1. PUBLIC HEARING

Supervisor Caldwell made the motion and Supervisor Gardner seconded the motion to go into the Appeal by Debra Summerford Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

a. Appeal – 11:00 a.m.

i. Debra Summerford – Appeal of Board of Adjustment decision

Mr. Hopkins stated the applicant, Debra Summerford, requested the public hearing for this item be continued.

Supervisor Russell made the motion and Supervisor Caldwell seconded the motion to continue the appeal by Debra Summerford generally, with the hearing to be reset on a date agreed to by the County and the Summerford’s.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Rezoning

Supervisor Lee made the motion and Supervisor Caldwell seconded the motion to go into the Entrikin Commercial Lot Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- i. Entrikin Commercial Lot (743) - Application is for approval of Rezoning of property from Agricultural (A) to Planned Commercial (C-4), identified as Parcel #3-07-5-22-00-0-00004-00. Subject property is located on the north side of Holly Springs Road and east of Getwell Road in Section 22, Township 3, Range 7 and is zoned Agricultural-Residential (A-R) (District 5)
Applicant: Brooks Entrikin

Mr. Hopkins presented the application for Entrikin Commercial Lot rezoning of property from Agricultural to Planned Commercial C-4. He stated the Planning Commission vote was 9-5 to

deny based on their finding that no significant change in the character of the neighborhood had occurred. He then stated that Staff received a letter from the City of Hernando Planning this morning in reference to the application recommending denial due to no significant change. Supervisor Russell asked how far is the proposed site from city limits. Mr. Cardosi stated it is located across the street.

Supervisor Medlin made the motion and Supervisor Russell seconded the motion to add the letter from the City of Hernando Planning Commission to the minutes.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

J.F. Lauderdale - 231 West Center Street – came forward to represent the application. He stated the application is for rezoning of NE corner of Getwell Road and Holly Springs Road to C-4. He stated the applicant feels errors were made in the Comp plan in 2004 and there has been enough change in the character of the neighborhood to warrant rezoning. Supervisor Russell asked if there was a store on that corner in the past. Mr. Lauderdale confirmed that there was a store there in the past and that there is still a slab there. Supervisor Russell asked how long has that been? Mr. Lauderdale stated it was there more than 20 years ago. Mr. Lauderdale stated this area is a transitional type area. He then stated that the Entrikins were owners of the old store and current owners of the proposed site. Mr. Lauderdale stated the MDOT traffic count study shows 1200 trips per day on Getwell and 2800 trips per day on Holly Springs Road. He stated NS Mississippi Utility Company has a water line in area. He then stated there is a 4 way stop intersection with lights on signs. Mr. Lauderdale stated that within a 2 mile radius there are 1472 residential houses in that area another 184 lots underway. He stated there are many potential people to be served in this area. Mr. Lauderdale stated the Exxon station by I55 is only convenience store in this area. He stated the church building would be 1010 feet from property. Mr. Lauderdale stated Fire protection would be provided by Hernando Fire Department less than 2 miles away. Mr. Lauderdale stated he did not make a presentation to Hernando Planning Commission, so do not know what they relied on to make their decision. He listed the following as changes in the neighborhood that would support this rezoning:

- Addition of the waterline in the area
- Addition of 3 phase power in the area
- Installation of the 4-way stop intersection
- There are 1472 new subdivision lots within a 2 mile radius that would be served by this proposed convenience store
- There are no convenience stores after passing the Exxon station located at Interstate 55 going out Holly Spring Road on the east side of I-55
- There have been numerous subdivisions approved in the area to support a change in the neighborhood and public need to warrant this rezoning
- PUD recently approved near by
- I-269 construction

Supervisor Medlin stated no one actually said what items they wanted to be removed from the permitted uses list. Mr. Lauderdale stated that was correct.

Brooks Entrikin - 3090 Getwell Rd. – came forward and stated he is trying to put in a family owned & operated country store, offering sandwiches and plate lunches. He stated the Planning Commission got involved on what the store would look like rather than whether or not there has been a change in the community. He stated the majority of the houses have been built since the adoption of the County’s comp plan. He stated there is a nursery with gift shop near the proposed site setting a precedent for commercial. He stated having established there has been a change in community, he must address the need for a store. He then stated the numbers justify need, and with opening of I-269, the numbers will increase. He addressed concerns as followed:

- crime – store will offer free coffee to deputies and encourage their presence

- Traffic – people will pay more attention to the intersection with a store at one corner
- Trash – he will make sure area stays clean around business

He stated it is ironic that the petitioner opposing his application went to Pecan Estates for signatures when they petitioned against that subdivision going in.

Supervisor Lee stated the concern is about a 7 -11 type store being built in the community. Mr. Entrikin stated he doesn't want something shiny with a lot of lights, that he would like to go as country as possible with the look and feel of the store. Supervisor Caldwell asked how many gas pumps are proposed. Mr. Entrikin stated 2-4 pumps to keep a rural theme. Supervisor Caldwell stated lighting is a concern. Mr. Entrikin stated he wants low density lights that just shine down and not light up the corner. Supervisor Lee asked if this will be a beer store. Mr. Entrikin stated he will sell beer, but will not allow beer to be consumed on the premises and that it will not be the primary income. Supervisor Lee asked if the applicant thinks that the store can support itself. Mr. Entrikin stated if they do a diligent effort and cook good food, we can make a go of it. He stated he is planning on the food supporting the store. He stated this is not going to be a store like on Highway 51 that is a beer store. Mr. Entrikin stated he spoke to the opponent, Ms. Gooch and she said she would not be happy with anything on the property.

Kristen Franklin – Mr. Entrikins' daughter –forward and stated she built a house on the property right behind the proposed store, all the family's houses are on this property and they do not want something horrible on this corner. She stated they want something beautiful on this corner, and that it is their responsibility to be sure this goes properly. We are invested more than anyone else to be sure this is beautiful.

Supervisor Medlin asked if the Board will approve a lighting plan. Mr. Cardosi stated if approved the applicant will have to come before the Board with a final design plan. Supervisor Medlin asked if the applicant will be adding a turn lane. Mr. Lauderdale stated they would, it would start at middle of the property and go around the corner to end of the property on Getwell.

Supervisor Medlin asked if there was anyone to speak for or against this item.

Percy Lynchard – 3181 Holly Springs lives about 150 yds. from site – stated he looked at the comp plan and public hearings and feels the applicant did not meet the required burden of proof. He stated the burden of proof is on the applicant to show that either the County made an error in the original zoning or there has been a substantial change in the character of the neighborhood to justify rezoning and there is a public need. He pointed to legal precedence's and noted this application could be viewed as spot zoning. He stated I-269 is 3.7 miles from the proposed site, so would not likely bring customers to the proposed store. He stated that the surrounding lots are large lot parcels.

Supervisor Lee asked if the lot that Southern Roots is located on was changed to commercial or was it conditional use. Mr. Cardosi stated it is permitted use in that zoning. He asked if the corner of Jaybird and Holly Springs has been rezoned commercial. Mr. Hopkins stated it is as part of a PUD zoned c-1. Supervisor Gardner asked what is permitted use in a C-1 zoning. Mr. Hopkins stated a convenience store can be in a C-1. Supervisor Lee stated in a C-4 the Board can take away decline to approve the requested uses submitted by the applicant.

Susan Harris 3550 Bolin Rd. – came forward and stated that there are around 10 people from the community here. She stated she has lived here 44 yrs. And her parents own 50 acres, they own 10 acres. She stated the 4 way stop is ignored many times. She stated she would like traffic counts to be based on a current figure. It was not Mrs. Gooch who created the petition in opposition, it was Mrs. Harris and her husband. She stated the petition is representing subdivisions that do not have homeowner's assoc. She stated that there are 97 signatures representing 70 households within 2 miles. General consensus is there is no need for store in this area. She is concerned about what will set a precedent for this area. Ms. Harris stated fire protection is not Hernando, it is Bridgetown, which is 6 miles away.

Brett Grossman – been in neighborhood about a year and a half. He stated he moved here to get away from hustle and bustle, but close to what we need. He stated he realizes the intent of the applicant is not to have malicious things going on, but numbers increase that.

Brenda Hector –3444 HS Rd. lives across from pecan estates. Concerned about lighting, trash, crime. Already have many wrecks in front of house and worried about traffic. Sunday a 911 call took 20 min to get to a nearby grass fire. Neighbors got fire under control.

Supervisor Lee stated they are working on getting a fire substation in that area to lower the fire rating for Love.

Pat Young -2844 Cyrene Dr. – This area is attractive to residential development because retail things are so close. People in area are overwhelmingly against the application.

Joe Frank Lauderdale stated and area that is very attractive to residential development, which makes a business at the corner of 2 major roads feasible. The applicant feels the highest & best use for this corner is c-4 commercial. There are large lots, but there are also developments with a large number of lots.

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to take the matter under advisement and continue the Entrikin Commercial Lot Rezoning until March 21, 2016.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Lee stated he would like to further research spot zoning, get a current traffic study in that area, look into possible development going in that area and find out city of Hernando concerns.

Supervisor Gardner recommended Mr. Entrikin talk to neighbors and see what would be more palatable to them. Sheriff Rasco stated if law presence is not what you would like to have please call him if you have any concerns or needs.

Rhonda Entrikin came forward and stated shes live there with family and grandchildren. We are very invested in what goes there.

JoAnn Gooch stated when she said she would like nothing on the property she was being sarcastic, that she would like something besides a convenience store. If you do something do it right the first time and you never have to go back.

Supervisor Lee made the motion and Supervisor Medlin seconded the motion to continue the Entrikin Commercial Lot Public Hearing until March 21, 2016 at 11:00 a.m..

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

c. Parking Ordinance Amendment

Supervisor Caldwell made the motion and Supervisor Russell seconded the motion to go into the Parking Ordinance Amendment Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Caldwell made the motion and Supervisor Russell seconded the motion to recess Parking Ordinance Amendment Public Hearing until after lunch.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

After recessing for lunch, Mr. Hopkins presented the changes to the Parking Ordinance being recommended by the committee.

Supervisor Medlin asked under the current ordinance are platted and recorded subdivision lots in the Agricultural-Residential zone required to park on paved surfaces. Mr. Cardosi stated not under the current Parking Ordinance. Mr. Nowak stated there is a discrepancy as to whether or not A-R zoning is a residential zoning and part of the current parking ordinance, the amendment being proposed would clarify that platted and recorded A-R subdivisions will have to meet the "R" zoning requirement for parking on a paved surface. He went on to state that those property owners currently parking on unpaved surfaces, as allowed by the current ordinance, can continue to do so if this amendment is adopted so long as they do not make substantial improvements to their existing driveway/parking area. Supervisor Caldwell asked if it would only apply to platted and recorded lots in the A-R zone and not outparcels. Mr. Nowak confirmed that was correct and that the property owner of a property subject to the restrictions can come in for a Conditional Use.

Supervisor Medlin asked if there was anyone to speak for or against this item. There was no one.

Supervisor Russell made the motion and Supervisor Lee seconded the motion to close the Public Hearing.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Russell made the motion and Supervisor Lee seconded the motion to adopt the Parking Ordinance as presented, to go into effect in 30 days.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	NO
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. CONSENT

a. Minor Lot

- i. Barton 2 Lot Minor Lot (7039) - Application is for approval of Final Subdivision of one (1) lot of 1.5 acre(s) and one (1) lot of 7.8 acre(s), property identified as Parcel #2-08-2-09-00-0-00005-00. Subject property is located on the west side of Tulane Road and south of Church Road in Section 9, Township 2, Range 8 and is zoned Agricultural-Residential (A-R) (District 4)
Applicant: Mike Barton**

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to approve the Barton 2 Lot Minor Lot.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- ii. RC Bolin Lot Minor Lot (7040) - Application is for approval of Final Subdivision of two (2) lots of 1.67 acre(s), property identified as Parcel #3-07-08-27-00-0-00002-03. Subject property is located on the south side of Bolin Road and west of Malone Road in Section 27, Township 3, Range 7 and is zoned Agricultural (A) (District 5)
Applicant: Ronald Anderson**

Supervisor Lee made the motion and Supervisor Caldwell seconded the motion to approve the RC Bolin Minor Lot.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- iii. Verline Newberry Lot Minor Lot (7041) - Application is for approval of Final Subdivision of one (1) lot of 1.0 acre(s), property identified as Parcel #3-07-4-17-00-0-00011-00. Subject property is located on the north side of Holly Springs Road and west of Jaybird Road in Section 17, Township 3, Range 7 and is zoned Agricultural-Residential (A-R) (District 5)
Applicant: Verline Newberry**

Supervisor Lee made the motion and Supervisor Caldwell seconded the motion to approve the Verline Newberry Minor Lot.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. NEW BUSINESS

- a. Preliminary Subdivision - Hunters Trace Subdivision (7035) - Application is for approval of Preliminary Subdivision of seventy five (75) lots on 51 acre(s) identified as Parcel #3-07-6-13-00-0-00002-00 Subject property is located on the east side of Laughter Road and north of Chamberlin Road in Section 13, Township 3, Range 7 and is zoned R-20. (District 5)
Applicant: Bridgforth Properties**

Mr. Hopkins presented the Hunters Trace Subdivision application for preliminary subdivision of seventy five lots on 51 acres. Mr. J. F. Lauderdale was present to represent the application.

Mr. Lauderdale stated the property was rezoned previously. He stated the proposed development is similar to Bakersfield, the lots are 100 ft. wide. Supervisor Lee asked if the minimum street width would be 24' with sidewalks close to the street. Mr. Bridgforth stated he plans for sidewalks on one side of street with sewer/water/gas on other side . He hopes to design it where it looks good and not have the sidewalk in someone's front door. Mr. Bridgforth stated they are asking to waive sidewalks on one side of the street. Supervisor Medlin asked when the sidewalk is between ditch and road will that affect water going into ditch. Mr. Bridgforth stated they can tilt the road toward the other side. Supervisor Caldwell asked if there is a detention pond. Mr. Lauderdale stated there are several. There was discussion of whether the detention ponds on private property should be done as drainage easements or be deeded common space to the HOA. It was decided that drainage easements might be the better option for the detention ponds. There was discussion of the minimum house size in the development. Mr. Bridgforth stated it would be the same as Bakersfield which has a minimum of 1800 sq. ft. but he plans to start 1st phase at 2000 sq. ft. Supervisor Lee asked what the common house size is in Bakersfield now. Mr. Bridgforth stated at least 2400 sq. ft. because interest rates are firm and good. That is the measure of what people can afford. Supervisor Lee stated he would like to have no street parking stated in restrictive covenant.

Supervisor Medlin asked if there was anyone to speak for or against this item.

Shane Childers – 3476 Johnston - came forward with stats on Bakersfield homes and disagreed that Hunters Trace is comparable. He stated it is out of place for surrounding area. He would like to see ½ - 1 acre lots. Supervisor Medlin stated these are ½ acre lots. Mr. Childers stated he is concerned that when lots are cut, will the developer take care of the swell for drainage from his land to subdivision.

Supervisor Gardner asked if the turning lane off Laughter Rd. is still in the plan. Mr. Bridgforth stated he will be widening Laughter Road to allow for entrance to the subdivision. Supervisor Caldwell stated she appreciates that the applicant reduced the number of driveways off Laughter Rd.

Supervisor Lee made the motion and Supervisor Russell seconded the motion to approve the Hunters Trace Subdivision for preliminary subdivision conditional on drainage plans being approved by the County Engineer and the minimum square footage of homes in the development be 1800 sqf.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Russell made a Motion and Supervisor Lee seconded the Motion for the Residential Compliance Committee be expanded to address drainage issues going forward in subdivisions and work with developers and key professionals in the community as necessary.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

4. OTHER

a. Scriveners Error – Lakes of Delta Bluffs, Phase IX

Mr. Hopkins stated Planning staff requests that the Board approve amending a plat revision that was presented to the Board during the September 6, 2016 board meeting. The request is to amend the plat for Lakes of Delta Bluffs to include reference to the indexing requirements as follows:

“Lakes of Delta Bluffs, Phase IX, Section 27, Township 1, Range 9 in Book 100 pages 20-21”

Supervisor Russell made a motion and Supervisor Caldwell seconded the motion to approve amending the plat for Lakes of Delta Bluffs, as presented at the September 6, 2016 Board of Supervisor meeting, to include the following: “Lakes of Delta Bluffs, Phase IX, Section 27, Township 1, Range 9 in Book 100 pages 20-21”.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit I.

J. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to adjourn the Board meeting until March 7, 2016, at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 16th day of February, 2016, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors